



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, February 13, 2018 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:10 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

JoAnn Katz
Caleb McKinley

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Consideration of Prior Meeting Action Items –Noted and filed.

4. Minutes of the January 9, 2018 Regular Meeting.

ACTION: Director Hanchett moved to approve the minutes as submitted. Director Haynor seconded the motion. Motion carried 4-0.

5. December 2017 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 4-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Update on 3' Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – General Manager Chuck Duffy reported that JMD Landscape was in the process of completing the utility markouts for the project, and expects to have their underground boring subcontractor onsite the week of February 12 to start the process to install pipe sleeves underneath the driveways serving the Palma De La Reina development.
- b. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way Along Via de la Valle – The Board discussed possible options and issues pertaining to the landscape design for the entryway to Whispering Palms, from the

corner of Via De La Valle and Cancha De Golf to the Alcala emergency vehicle access driveway. Director McHenry requested a summary of costs for the previous landscape design efforts with Pat Caughey.

- c. Consideration of Landscaping for the Road Right-of-Way Along Via de la Valle - the Board discuss potential fencing for the County drainage swale in the crescent area along Via De La Valle. The swale is currently marked with some unattractive orange traffic cones. General Manager Chuck Duffy will bring some fencing ideas and cost estimates to the next board meeting.

7. Report from the Solar Power Ad-Hoc Committee.

Directors Manatt and Hanchett reported on their meeting with General Manager Chuck Duffy and Jim Nelson from Baker Electric. The General Manager will be arranging a site visit of the Whispering Palms Sewer Treatment Plant with Jim Nelson and the Ad-Hoc Committee in the coming weeks.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for December 2017 – Noted and filed.
- d. LAIF Update – Noted and filed.

10. General Manager’s Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.
- b. Report on Recycled Water – Noted and filed.

11. Upcoming Seminars/Conferences.

12. Consideration of Future Agenda Items.

Adjournment

The February 13, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:00 pm.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: March 13, 2018