



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, January 9, 2018 4:00 P.M.

Morgan Run Resort Clubhouse
5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:10 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Consideration of Prior Meeting Action Items –Noted and filed.

4. Minutes of the December 12, 2017 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded the motion. Motion carried 4-0.

5. November 2017 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 4-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Update on 3' Strip Grass Turf Installation Project along Cancha De Golf and Via De Las Palmas – General Manager Chuck Duffy reported that he had been investigating the three options for bringing water to the grass parkway; a new meter from OMWD; a feed from our existing irrigation line in the Cancha De Golf median; or utilizing the District's existing water meter at the corner of Cancha De Golf and Via De La Valle, which turned out to be the cleanest option. A final pre-construction walkthrough with JMD Landscape is scheduled for January 10 to begin the project.
- b. Consideration of Landscaping and Proposed Landscape Design for the Road Right of Way Along Via de la Valle – The Board decided to focus their near term efforts on the landscape design for the entryway to Whispering Palms, from the corner of Via De La Valle and Cancha De Golf to the Alcalá emergency vehicle access driveway.

ACTION: Director Hanchett moved to leave the existing grass turf in place on Via de la Valle, from the Alcalá emergency vehicle access driveway to the Whispering Palms monument sign. Director Manatt seconded the motion. Motion carried 4-0.

- c. Report of Monthly Walk-Through of the Landscape District - The General Manager reported on the December landscape walkthrough. There were no significant findings to report.

7. Report from the Solar Power Ad-Hoc Committee.

Directors Manatt and Hanchett reported that they will have suggestions for solar power for Board consideration at the April board meeting.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for November 2017 – Noted and filed.
- d. LAIF Update – Noted and filed.

10. General Manager's Report.

- a. Sewer and Landscape Operations Reports – General Manager Chuck Duffy reported on his meeting with Olivenhain Water District (Asst. GM Joey Randall, Water Reclamation Facility Supervisor John Onkka, and Operations Manager Dave Smith) to discuss their plans regarding recycled water. OMWD generally discussed their perspective on recycled water, as well as any future potential partnerships with the CSD.

11. Upcoming Seminars/Conferences.

12. Consideration of Future Agenda Items.

Adjournment

The January 9, 2018 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:09 pm.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: January 9, 2018