

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, October 10, 2017 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

Caleb McKinley
JoAnn Katz

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Consideration of Prior Meeting Action Items – Staff provided an update on the Action Items list. Director Haynor suggested including the original start date for each project on the list.

4. Minutes of the September 19, 2017 Special Meeting.

This item was tabled to the next regular meeting to allow for additional review.

5. August 2017 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 4-0.

6. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Update on options for 3' landscaping strip along Cancha De Golf and Via De Las Palmas - At our September meeting, the Board approved the Heaviland Landscaping bid for installation of the turf grass, subject to entering into an agreement with Newport Pacific to utilize their irrigation system. Our attorney is in the process of drafting that agreement now. The Board will hold a special meeting if necessary to approve the agreement when it is ready.
- b. Update on planting of Pepper Trees along Via De La Valle – General Manager Chuck Duffy reported that the Alcalá HOA had illegally trimmed the District's newly

planted pepper trees approximately 1 ½ feet into the right-of-way, and not just to the HOA property line/right-of-way line.

ACTION: Director McHenry moved to contact legal counsel regarding the trimming of the District's trees beyond the Alcalá HOA property line in order to consider the board's options. Director Hanchett seconded the motion and discussion ensued. Director Manatt suggested sending a strongly worded letter from District Counsel to the Alcalá Board notifying them that the CSD Board is going to move forward with prosecuting the damage to our property. Director McHenry and Director Hanchett amended the motion and second to include the letter suggested by Director Manatt. Motion failed 2-2, with Directors Haynor and Manatt opposed.

ACTION: Director Haynor moved to appoint one or two members from our board to attend the next Alcalá HOA board meeting to discuss the issue directly with them. Director Manatt seconded the motion. Motion failed 2-2, with Directors McHenry and Hanchett opposed.

- c. Update on discussions regarding the recently installed above ground OMWD backflow, meter, and valved potable water pipe in the Via De La Valle Right-of-Way serving the Palma De La Reina project – Staff reported that OMWD will be considering the potential relocation of the piping as part of their 2018 budget process.
- d. Update on Screening Options Along Via de la Valle and Morgan Run GC Hole 5 South, and Removal of Dead Existing Landscaping.

ACTION: Director Manatt moved to approve the proposal by JMD Landscape for the extension of the irrigation and privet hedge along Via De La Valle and Hole 5 South Morgan Run for an amount not-to-exceed \$33,000. Director Hanchett seconded the motion. Motion carried 4-0.

7. Consideration of Installation of Solar Panels at the Wastewater Treatment Plant.

Directors Manatt and Hanchett will be attending an educational meeting for solar and will report back at the November meeting.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for July 2017 – Noted and filed.
- d. LAIF Update – Noted and filed.

10. General Manager's Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

11. Upcoming Seminars/Conferences.

12. Consideration of Future Agenda Items.

Adjournment

The October 10, 2017 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:13 pm.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: November 14, 2017