

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, August 8, 2017 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

Caleb McKinley
Joanne Katz

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Consideration of Prior Meeting Action Items – Staff provided an update on the Action Items list.

4. Minutes of the June 13, 2017 Regular Meeting.

Director Hanchett requested that the reference to “Morgan Run” in the minutes be changed to “Club Corp”. Director McHenry requested that District Engineer Jeff Pape be the signatory for the minutes because he presided over the June 13 meeting.

ACTION: Director Haynor moved to approve the minutes as amended. Director McHenry seconded. Motion carried 4-0.

5. Minutes of the July 11, 2017 Special Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Hanchett seconded. Motion carried 4-0.

6. May and June 2017 Dudek Invoices for Payment.

ACTION: Director Manatt moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 4-0.

7. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.

ACTION: 1. The Board opened the public hearing. There were no comments from the public. Staff reported that no written comments had been received.
2. The Board closed the public hearing.
3. Director Haynor moved to approve the Resolution as presented.
Director Manatt seconded the motion. Motion carried 4-0.

8. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Update on options for 3' landscaping strip along Cancha De Golf and Via De Las Palmas – General Manager Chuck Duffy provided the Board with cost estimates for all options for the 3' landscaping strip: \$15,000 for concrete; \$24,000 for artificial grass, and a bid from JMD Landscape for \$66,946 for grass replacement and irrigation installation. Chuck Duffy will obtain additional prices for turf grass replacement and irrigation installation from other contractors, as well as other landscaping options.
- b. Update on planting of Pepper Trees along Via De La Valle – JMD Landscape is tentatively scheduled to plant the trees beginning August 24th.
- c. Update on discussions regarding the recently installed above ground OMWD backflow, meter, and valved potable water pipe in the Via De La Valle Right-of-Way serving the Palma De La Reina project – General Manager Chuck Duffy reported that he had spoken with the right of way department at OMWD. The County has informed OMWD that they do not have a blanket encroachment permit in the right of way to install water pipes. OMWD is therefore currently seeking solution to re-locate this pipe in a less obtrusive manner.

9. Consideration of Replacing the Wood Fence on Via de la Valle or Installation of a Screening Hedge, and Removal of Dead Landscaping.

The Board directed staff to investigate the water supply available along Via de la Valle in order to irrigate potential new hedge plantings south of the existing hedge.

ACTION: Director Manatt moved to rescind the prior board action directing staff to send a letter to Club Corp notifying them of our intent to remove the fence and dying landscape. Director Hanchett seconded the motion. Motion carried 4-0.

ACTION: Director Hanchett moved to hire JMD Landscape, with up to 4 days of labor, to remove all deadwood to the ground from the Whispering Palms Monument sign to the dog-leg in the wood fence. Director McHenry seconded the motion. Motion carried 4-0.

10. Consideration of Installation of Solar Panels at the Wastewater Treatment Plant.

The Board directed staff to obtain additional information from the solar companies that provided proposals in order to allow the board to review the proposals in comparable terms at the next scheduled board meeting.

11. Monthly Flow Report – Noted and filed.

12. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for June 2017 – Noted and filed.
- d. LAIF Update – Noted and filed.

13. General Manager's Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

14. Upcoming Seminars/Conferences.

15. Consideration of Future Agenda Items.

Adjournment.

There being no further business of the Board, the August 8, 2017 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by General Manager Chuck Duffy.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: September 19, 2017