

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Tuesday, July 11, 2017 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

JoAnn Katz
Caleb McKinley

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Consideration of Performance Tracking Methods for Board Meeting.

The Board generally approved of the action item tracking sheet presented by staff, and suggested the addition of several columns for ‘projected due date’ and ‘date approved by board’.

4. Consideration of Action Items from Prior Board Meeting(s).

The Board reviewed the action items from the June 13th regular meeting.

5. Consideration of Landscaping Issues in the Road Right-of-Way For Cancha De Golf, Via De Las Palmas, and Via De La Valle.

- a. Update on installation of 3’ strip of grass turf along Cancha De Golf and Via De Las Palmas - Staff reported that they had met on-site with JMD Landscape to review the proposed turf planting. There is no irrigation to the dirt/turf areas at this time, so any plantings would also need to add an irrigation system. JMD will be potholing the site and the driveway crossings to see if there are irrigation sleeves for the crossings. Staff further discussed the various possibilities for providing irrigation to the strip of grass turf, noting issues such as cost, driveway crossings, pressure issue considerations, and the potential need to purchase and install a new water meter. The board directed staff to obtain cost estimates for all options for the strip including grass, artificial turf, and cement. Staff will get cost estimates for all and bring to the next board meeting.

- b. Update on planting of Pepper Trees along Via De La Valle.

ACTION: Director Haynor moved to approve the proposal from JMD landscape for an amount not to exceed \$12,000. Director Manatt seconded and discussion followed. Director Hanchett and Director McHenry would

like to have landscape architect Pat Caughey approve the trees that JMD will plant. The Motion carried 3-1, with Director McHenry opposed.

- c. Update on discussions regarding the recently installed above ground OMWD backflow, meter, and valved potable water pipe in the Via De La Valle Right-of-Way serving the Palma De La Reina project - General Manager Chuck Duffy informed the Board that this was not a standard installation by OMWD and that, according to the County of San Diego, OMWD does not have a blanket permit within this private development, thus excavation and encroachment permits are necessary. The General Manager also informed the Board that George Briest, OMWD's Engineering Manager, suggested the District write a letter to OMWD requesting that they rotate the backflow device parallel to Via de la Valle. Director Hanchett provided staff with a list of questions regarding this issue and suggested that our board wait to send the letter until more facts are known. Staff will pursue answers to his questions and provide them at the next board meeting.
- d. Article from the Union-Tribune on the South American Palm Weevil threat to certain species of palms – Chuck Duffy reported that he discussed this issue with Landscape Architect Pat Caughey, and the disease at this time does not threaten the district's existing Queen palms.
- e. Consideration of Contracting Landscape Management Services Separately from Sewer System Management Services – No action at this time.

6. Consideration of Replacing the Wood Fence Along Via de la Valle or Installation of a Screening Hedge.

The Board stated that they would like to move forward with the removal of dead landscaping within the road right-of-way. To this end, staff will provide the Board at the next meeting with a right-of-way map with the fence location highlighted.

Adjournment.

There being no further business of the Board, the July 11, 2017 Special Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:50 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: August 8, 2017