

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, May 9, 2017 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by General Manager Chuck Duffy at 4:00 p.m.

PRESENT

Byron Hanchett
Bill Haynor
Doug Manatt
Kathy McHenry

ABSENT

GUESTS

Pat Caughey
Tomer Gutman
Joanne Katz

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the March 14, 2017 Regular Meeting.

ACTION: Director Manatt moved to amend the minutes with the following: Item 7, add the wording “Although this was greater than the plant's rated flow capacity of .4 MGD, adverse impacts were avoided”; Item 9c, change “we cannot” to “we should not”. Director Haynor seconded. Motion carried 4-0.

4. Minutes of the March 28, 2017 Special Meeting.

ACTION: Director Manatt moved to amend the minutes with the following: Item 3, change “confirmed” to “was of the opinion” and change “Rivera” to “Martinez”. Director Haynor seconded. Motion carried 4-0.

5. Minutes of the April 11, 2017 Cancelled Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Manatt seconded. Motion carried 4-0.

6. March 2017 Dudek Invoices for Payment.

ACTION: Director McHenry moved to approve the invoices as submitted. Director Hanchett seconded the motion. Motion carried 4-0.

7. Consideration of Fiscal Year 2017/18 Draft Sewer and Landscape District Budgets.

General Chuck Duffy provided a review of the draft budgets, and responded to questions from the Board. The budget will be brought back to the Board at the June meeting for final approval.

8. Consideration of Fiscal Year 2015-2016 Comprehensive Annual Financial Report and Draft Audit.

ACTION: Director Haynor moved to approve the Annual Financial Report and Draft Audit as submitted. Director Hanchett seconded the motion. Motion carried 4-0.

9. Consideration of Potential Landscaping Project for Road Right-of-Way In and Along Cancha De Golf and Via de la Valle.

Landscape Architect Pat Caughey reviewed the tree options he had previously provided to replace the olives on Villa de la Valle and discussion ensued. The Board would like to revisit the landscape plans designed last year by Mr. Caughey for Via de la Valle.

Staff will bring copies for Board review to the next meeting. The plans detail plantings, cobble work, new lighting and irrigation.

ACTION: Director Haynor moved to select pepper trees to replace the olive trees that were recently removed, and to also install turf in front of the Palma de la Reina Development along Cancha de Golf. Discussion followed, with Director Manatt expressing concern over the varying landscape responsibilities facing the District along Cancha de Golf. Director Hanchett seconded the motion. Motion carried 3-0-1, with Director Manatt abstaining.

10. Monthly Flow Report – Noted and filed.

11. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for March 2017 – Noted and filed.
- d. LAIF Update – Noted and filed.

12. General Manager's Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.

13. Upcoming Seminars/Conferences.

14. Consideration of Future Agenda Items.

Adjournment.

There being no further business of the Board, the May 9, 2017 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:37 p.m. by General Manager Chuck Duffy.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: June 13, 2017