



## MINUTES

### BOARD OF DIRECTORS SPECIAL MEETING

Tuesday, August 9, 2016 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

#### 1. Call Meeting to Order and Roll Call.

The Special Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President McElfresh at 4:00 p.m.

#### PRESENT

Jack Wasserman  
Nancy McElfresh  
Kathy McHenry  
David Nugent  
Bill Haynor

#### ABSENT

#### GUESTS

Pat Caughey  
Tomer Gutman, Esq.  
Byron Hanchett, WPCC  
Doug Manatt  
Other members of the public

#### STAFF

Chuck Duffy, GM

2. **Public Comment** – A resident who stated she was a landscape designer expressed her opposition to the removal of the Cancha De Golf median palms that are not diseased. Resident Doug Manatt expressed his opposition to the sidewalk relocation.

#### ACTION ITEMS:

#### 3. Minutes of the June 14, 2016 Regular Meeting.

Director McHenry stated that Item 7 in the minutes needs to be amended because it incorrectly states Byron Hanchett's name as Byron General.

**ACTION:** Director McHenry moved to approve the minutes as amended. Director Wasserman seconded the motion. Motion carried 5-0.

#### 4. Minutes of the July 12, 2016 Special Meeting.

**ACTION:** Director Haynor moved to approve the minutes as submitted. Director McHenry seconded the motion. Motion carried 5-0.

#### 5. May and June 2016 Dudek Invoices for Payment.

**ACTION:** Director McHenry moved to approve the invoices as submitted. Director McElfresh seconded the motion. Motion carried 5-0.

**6. Adoption of a Resolution Directing That the Sewer Service and Sewer Standby Charge be Collected on the County of San Diego Property Tax Roll.**

- ACTION:**
1. President McElfresh opened the public hearing. There were no comments from the public. Staff reported that no written comments had been received.
  2. President McElfresh closed the public hearing.
  3. Director McHenry moved to approve the Resolution as presented. Director Nugent seconded the motion. Motion carried 5-0.

**7. Consideration of Construction Bids and Award of Contract For the Proposed New Landscaping Plan in the Road Right of Way in Cancha De Golf and Via De Las Palmas.**

Staff provided an overview of the bidding process for the median landscaping. The District received four bids. The low bidder was Steve Smith Landscape, Inc., at \$339,551, which was in line with Landscape Architect Pat Caughey's pre-bid estimate of cost. Mr. Duffy reported that as of June 30, the District has \$860,000 in reserves. The Board held a general discussion on the project. Board President Nancy McElfresh then opened the item up for public comment. Several members of the public spoke for and against the project. Several others commented that they would like to see more community involvement in the process. The Board then held further discussion on the possibility of more accurately surveying residents' opinions on the proposed landscaping project.

**ACTION:** Director Haynor moved to prepare a ballot to gauge community interest on whether to remove the palms and retain the proposed landscape plan, and also whether to relocate the sidewalk. Director Nugent then suggested an amendment to the motion to include an information/fact sheet in the mailer to the community. Director Wasserman seconded the motion as amended. Motion carried 5-0.

**8. Monthly Flow Report – Noted and filed.**

**9. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for June 2016 – Noted and filed.
- d. LAIF Update – Noted and filed.

**10. General Manager's Report.**

- a. Sewer and Landscape Operations Reports – Noted and filed.

**11. Upcoming Seminars/Conferences.**

**CONSIDERATION OF CORRESPONDENCE:**

An informational package containing copies of all pertinent correspondence to and from the District for the month of June will be given to each Board member along with the Agenda.

**Adjournment.**

There being no further business of the Board, the August 9, 2016 Special Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:36 p.m. by Board President McElfresh.

**SUBMITTED BY:**

**APPROVED BY:**

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Paula Melendrez, Board Secretary

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Chuck Duffy, General Manager

Date Approved by Board: December 13, 2016