



MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Tuesday, May 10, 2016 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President McElfresh at 4:09 p.m.

PRESENT

Jack Wasserman
Nancy McElfresh
Kathy McHenry
David Nugent
Bill Haynor

ABSENT

GUESTS

Pat Caughey

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the April 12, 2016 Regular Meeting.

ACTION: Director Haynor moved to approve the minutes as submitted. Director Wasserman seconded the motion. Motion carried 5-0.

4. Minutes of the April 28, 2016 Regular Meeting.

Director McElfresh requested that Item #3 of the minutes be amended to include her request that staff send a follow-up letter from District Counsel to the County of San Diego regarding the ditch in the crescent area.

ACTION: Director Nugent moved to approve the minutes as amended. Director McHenry seconded the motion. Motion carried 5-0.

5. March 2016 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 5-0.

6. Consideration of Fiscal Year 2014-2015 Comprehensive Annual Financial Report and Draft Audit.

ACTION: Director McHenry moved to approve the Annual Financial Report and Draft Audit as presented. Director Haynor seconded the motion. Motion carried 5-0.

7. Consideration of Fiscal Year 2016/17 Draft Sewer and Landscape District Budgets.

General Chuck Duffy provided a review of the draft budgets, and responded to questions from the Board. The budget will be brought back to the Board at the June meeting for final approval.

8. Consideration of Landscaping and Proposed Landscape Design for the Whispering Palms Entryway and Road Right of Way Along Via de la Valle.

Landscape architect Pat Caughey presented his revised design to continue the process of completing the landscape plans for the Whispering Palms entryway and landscaping along Via de la Valle. The board reiterated their desire to replace the existing olive trees on Via de la Valle with pepper trees (due to the disease attacking the Olives). The board also discussed the use of boulders for signage. Pat Caughey will bring some samples to the next board meeting.

9. Consideration of Proposed Landscaping for the Cancha de Golf Road Right of Way.

Landscape architect Pat Caughey presented the board with several tree options to replace the originally planned olives. The board expressed interest in the Australian willow, the New Zealand Christmas tree, and the African sumac.

10. Monthly Flow Report – Noted and filed.

11. District Financial Reports.

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for March 2016 – Noted and filed.
- d. LAIF Update – Noted and filed.

12. General Manager's Report.

- a. Sewer and Landscape Operations Reports – Noted and filed.
- b. Consideration of allowing the FRCSD to provide service to a parcel within the WPCSD – the board agreed in concept to allow the FRCSD to provide service to APN 303-060-28, located at the end of Spyglass Lane.

13. Upcoming Seminars/Conferences.

CONSIDERATION OF CORRESPONDENCE:

An informational package containing copies of all pertinent correspondence to and from the District for the month of March will be given to each Board member along with the Agenda.

Adjournment.

There being no further business of the Board, the May 10, 2016 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:35 p.m. by Board President McElfresh.

ATTEST:

APPROVED:

Chuck Duffy, General Manager

Nancy McElfresh, Board President

Approved: June 14, 2016