

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, May 12, 2014, 4:00 P.M

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President McHenry at 4:00 pm.

PRESENT

Bill Haynor
Kathy McHenry
Nancy McElfresh

ABSENT

John Mirza
Jack Wasserman

GUESTS

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the April 14, 2014 Regular Meeting.

Board President McHenry requested that Item #3 of the minutes expand the acronym for FRCS D to Fairbanks Ranch Community Services District and that the motion on Item #5 be reworded to say that the board directed staff to have the dead olive tree next to the Alcalá Via De La Valle access road removed.

ACTION: Director Haynor moved to approve the minutes as amended above. Director McElfresh seconded. Motion carried 3-0.

4. March 2014 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McElfresh seconded. Motion carried 3-0.

5. Consideration of Fiscal Year 2014/2015 Draft Sewer and Landscape District Budgets.

General Chuck Duffy provided a review of the draft budgets, and responded to questions from the Board. He reported that the annual sewer service charge would need to be increased to \$400 per EDU, mainly due to the closure of Rancho Paseana and the resultant loss of approximately \$100,000 a year in revenue from the sale of the treatment plant effluent. The budget will be brought back to the Board at the June meeting for final approval.

6. Consideration of Fiscal Year 2012-2013 Comprehensive Annual Financial Report and Draft Audit.

The General Manager reported that the draft audit showed the district to be in sound financial condition.

ACTION: Director Haynor moved to approve the FY 2012-13 CAFR and Draft Audit as submitted. Director McElfresh seconded. Motion carried 3-0.

7. Consideration of Existing and Proposed Landscape Plantings and Split Rail Fence Along Via De La Valle.

General Manager Chuck Duffy reported on the various items on the landscaping action plan for April 2014. He will speak with Arnold Keene for supplemental planting suggestions for the dying privet and get a legal opinion from counsel on the removal of the split rail fence.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Account Balances.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for March 2014 – Noted and filed.
- d. LAIF Update – Noted and filed.

10. General Manager's Report.

- a. Sewer and landscape operations reports – Noted and filed.

11. Upcoming Seminars/Conferences.

There being no further business of the Board, the May 12, 2014 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:55 pm by President McHenry.

ATTEST:

APPROVED:

Chuck Duffy, General Manager

Kathy McHenry, President

Approved: June 9, 2014