



## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Monday, March 10, 2014, 4:00 P.M

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

#### 1. Call Meeting to Order and Roll Call.

The Special Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President McHenry.

#### PRESENT

Bill Haynor  
Kathy McHenry  
Nancy McElfresh  
John Mirza  
Jack Wasserman

#### ABSENT

#### GUESTS

Arnold Keene, RSFA

#### STAFF

Chuck Duffy, GM  
Paula Melendrez  
Jeff Pape

#### 2. Public Comment – None.

#### ACTION ITEMS:

#### 3. Minutes of the February 17, 2014 Special Meeting.

**ACTION:** Director Mirza moved to approve the minutes as submitted. Director McElfresh seconded. Motion carried 5-0.

#### 4. January 2014 Dudek Invoices for Payment.

**ACTION:** Director Haynor moved to approve the invoices as submitted. Director McElfresh seconded. Motion carried 5-0.

#### 5. Consideration of Existing and Proposed Landscape Plantings.

Arnold Keene, Field Operations Manager from the Rancho Santa Fe Association (RSFA), was present to answer the board's questions regarding landscaping and to offer his opinion on various issues. Mr. Keene answered several questions from the Board, and stated that: the prevailing view at the RSFA and amongst most landscape professionals is away from mono-species planting, and towards multi-species plantings, due to mixed disease resistance; RSFA is active in removal of dead trees and shrubs along the roadside in RSF; discussed current themes in landscaping; the effect of salinity in soil due to well water use along the eastern privet hedge; and he provided species recommendations. Mr. Keene summarized the discussion by stating that using plants that require a lot of maintenance, water and fertilization is unsustainable. He is very interested in working with other groups in the area like the WPCSD since the District's landscaping area is in a major gateway to RSF. He reminded the board that landscapes are always evolving, so continual education is necessary. The Board thanked Arnold for his help (Mr. Keene left the meeting at this time).

General Manager Chuck Duffy provided a review of each task on the February landscaping action plan included in the agenda. Mr. Duffy reported that he is soliciting additional landscaping firms to submit proposals due to weak responses from companies contacted. He also asked if the board would like to proceed with fertilizing the palm trees through application via the grass, as fertilizing by injection is not an option. The board agreed that the palms should be fertilized and requested that he contact MTR horticulture to proceed with the fertilization. The Board directed the General Manager to hire Soil and Plant Laboratory to have their technician conduct additional soil and plant testing along the eastern privet hedge. The Board also declined to hire a horticulturalist at this point in time, opting instead to use Arnold Keene as a resource.

**ACTION:** Director McElfresh moved to remove all dead plants and trees along the Via De La Valle right-of-way from the golf course maintenance shack to the polo fields. Director McHenry seconded. Director Haynor requested that the action be delayed until the next meeting to allow the directors to walk the right-of-way to further investigate the plants. Motion carried 3-2 (Directors Haynor and Wasserman opposed).

**6. Report on Discussions with Other Local Agencies Concerning Potential Use of Recycled Water. 25-30**

**a. Consideration of Proposal for Alternatives Analysis For Tertiary Recycled Water Improvements.**

The General Manager reported that the RSFCSD had previously approved their share of funding for the proposal, and that the FRCSD would be considering the proposal this week. If the FRCSD approves the proposal, the cost will be \$5000 for each district. If the FRCSD does not approve the proposal, the cost will be \$7500 each for the RSFCSD and the WPCSD.

**ACTION:** Director McElfresh moved to approve the Proposal for Alternatives Analysis For Tertiary Recycled Water Improvements from Wilson Engineering as presented, with funding from the District of either \$5000 or \$7500 as outlined above. Director Haynor seconded. Motion carried 5-0.

**7. Monthly Flow Report – Noted and filed.**

**8. District Financial Reports.**

- a. Account Balances.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for January 2014 – Noted and filed.
- d. LAIF Update – Noted and filed.

**9. General Manager’s Report.**

- a. Sewer and landscape operations reports – Noted and filed.

**10. Upcoming Seminars/Conferences.**

There being no further business of the Board, the March 10, 2014 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by President McHenry.

**ATTEST:**

**APPROVED:**

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Chuck Duffy, General Manager

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Kathy McHenry, President

Approved: April 14, 2014