

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday, February 17, 2014, 4:00 P.M

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

1. Call Meeting to Order and Roll Call.

The Special Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President McHenry.

PRESENT

Bill Haynor
Kathy McHenry
Nancy McElfresh
John Mirza

ABSENT

GUESTS

Seth Mullen

STAFF

Chuck Duffy, GM
Paula Melendrez

2. Public Comment – None.

ACTION ITEMS:

3. Minutes of the January 13, 2014 Regular Meeting.

ACTION: Director Mirza moved to approve the minutes as submitted. Director McElfresh seconded. Motion carried 4-0.

4. December 2013 Dudek Invoices for Payment.

ACTION: Director Haynor moved to approve the invoices as submitted. Director McElfresh seconded. Motion carried 4-0.

5. Appointment of New Director.

General Manager Chuck Duffy reported that the required notices of director vacancy were posted in accordance with the Government Code, and the following candidates applied for the position: Ed Munsch, Jack Wasserman, Seth Mullen, and Doyle Hanan. Director McElfresh stated for the record that that the person appointed to the vacant seat will serve until that seat is up for re-election in November 2014. Candidate Seth Mullen was present at the meeting and provided the Board with some background on his experience. The Board then held general discussion concerning the candidate's respective suitability for the position.

ACTION: Director Haynor moved to appoint Seth Mullen to fill the vacant seat. Director Mirza seconded. Motion failed 2-2 (Directors McHenry and McElfresh opposed).

ACTION: Director McElfresh moved to appoint Jack Wasserman to fill the vacant seat. Director Mirza seconded. Motion carried 3-1 (Director Haynor opposed).

6. Consideration of Existing and Proposed Landscape Plantings.

General Manager Chuck Duffy provided a review of each task on the January landscaping action plan included in the agenda. The Board approved the draft of the landscape maintenance agreement and scope of work included in the agenda. Mr. Duffy also suggested further testing of the soil by the Soil & Plant Laboratory to ascertain current and future planting conditions, which the Board agreed with. The Board also generally agreed that the District needs further horticultural expertise to help resolve some of the issues in the field. The General Manager reported that it would cost approximately \$3,000 to remove a 5' diameter area of turf from around the median palm trees to optimize fertilization of the palms. The Board discussed the pro's and con's of the cost of removing these sections of turf at this point in time in light of the broader plan to eventually remove all of the turf from the median as part of the landscape redesign process.

ACTION: Director McElfresh moved that as part of the planting plan moving forward for the center median, the District should remove a 5' diameter area of turf from around the palm tree, or all of the turf, to allow for optimal fertilization as recommended by Mark Robinson. Director McHenry seconded. Motion failed 1-3 (Directors Haynor, Mirza, and McHenry opposed).

The Board also requested that the General Manager contact Arnold Keene from the RSFA to see if he would provide assistance in discussing current and future landscape issues.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Account Balances.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for December 2013 – Noted and filed.
- d. LAIF Update – Noted and filed.

9. General Manager's Report.

- a. Sewer and landscape operations reports – Board President McHenry asked about the hiring of APL Electrical to perform a twice per month check of the center median lighting. Mr. Duffy reported that due to the age and state of the electrical lighting system, the District would need a licensed electrical contractor to keep the system in good working condition until the proposed median redesign was accomplished. The Board agreed with the proposal. The Board also objected to paying travel time contained in the MTR invoice, which staff will subtract from the payment.

10. Upcoming Seminars/Conferences.

There being no further business of the Board, the February 17, 2014 Special Meeting of the Whispering Palms Community Services District Board of Directors was adjourned by President McHenry.

ATTEST:

APPROVED:

Chuck Duffy, General Manager

Kathy McHenry, President

Approved: March 10, 2014