

**MINUTES**

**BOARD OF DIRECTORS SPECIAL MEETING**

**Wednesday, February 17, 2016 4:00 P.M.**

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

**1. Call Meeting to Order and Roll Call.**

The Special Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President McElfresh at 4:00 p.m.

**PRESENT**

Nancy McElfresh  
Kathy McHenry  
David Nugent  
Bill Haynor

**ABSENT**

Jack Wasserman

**GUESTS**

Byron Hanchett  
Al Panton  
Denean Rivera  
Richard Cavanaugh  
Doug Fisher  
Lin Constans  
Mark Wiesner  
Tom Stillings

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

**2. Public Comment – None.**

**ACTION ITEMS:**

**3. Minutes of the January 12, 2016 Regular Meeting.**

**ACTION:** Director Nugent moved to approve the minutes as submitted. Director McElfresh seconded the motion. Motion carried 4-0.

**4. December 2015 Dudek Invoices for Payment.**

**ACTION:** Director Nugent moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 4-0.

**5. Consideration of Proposed Design for the Right of Way Landscaping in Cancha De Golf and Along Via De La Valle.**

Board President McElfresh introduced General Manager Chuck Duffy to the members of the public. The General Manager gave an overview of the landscape planning and design that has taken place in the last six months, in part due to Governor Brown's Executive Order declaring a State of Emergency due to the drought. The Executive Order generally calls for a 25% reduction in water use by agencies across California, and prohibits the use of potable water for irrigation of grass turf in street medians. The District has previously engaged the landscape architecture firm of Wimmer Yamada and Caughey to prepare new and updated design options for the entryway, median, and sidewalk planting in and along Cancha De Golf that will both adhere to the Governor's Order and provide the community an aesthetically pleasing landscape renovation. The 3 landscape design options were presented to the attendees of the meeting and are available to view at the District website at <http://wpcsd.net/projects/>. General Manager Chuck Duffy pointed out that the three plans

share the same low growing surface plan in the median, but the selection of anchor trees varies with each option. Option A consists of a mix of palm trees, olive trees, and pepper trees; Option B consists of a mix of palm trees and olive trees; and Option C consists of a mix of an increased number of palm trees and olive trees. Mr. Duffy also provided a brief explanation of the landscape district's revenue source, which is derived from the District's share of the 1% property tax paid by all residents. Total revenue from this source amounts to approximately \$216,000 per year. He also gave a breakdown of the cost estimate for the median landscaping plan, the sidewalk relocation plan, and the hedge planting along the new sidewalk. Several members of the community weighed in with their thoughts for the proposed landscape plan, and also encouraged the board to move forward with formulating a plan to plant a new hedge along Via De La Valle near Holes 3 and 4 North of Morgan Run Golf Course. The District will be holding a public meeting next month to solicit public input on the 3 design options presented.

**6. Monthly Flow Report** – Noted and filed.

**7. District Financial Reports.**

- a. Account Balances – Noted and filed.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for December 2015 – Noted and filed.
- d. LAIF Update – Noted and filed.

**8. General Manager's Report.**

- a. Sewer and Landscape Operations Reports – Noted and filed.
- b. Recycled water report – General Manager Chuck Duffy reported that he is still working on an agreement for Rancho Paseana's potential use of the District's well on our treatment plant site.

**9. Upcoming Seminars/Conferences.**

**CONSIDERATION OF CORRESPONDENCE:**

An informational package containing copies of all pertinent correspondence to and from the District for the month of December will be given to each Board member along with the Agenda.

**Adjournment.**

There being no further business of the Board, the February 17, 2016 Special Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:16 p.m. by Board President McElfresh.

**ATTEST:**

**APPROVED:**

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Chuck Duffy, General Manager

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Nancy McElfresh, Board President

Approved: March 8, 2016