



## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Tuesday, April 14, 2015 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

#### 1. Call Meeting to Order and Roll Call.

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Wasserman at 4:05 p.m.

#### PRESENT

Jack Wasserman  
Nancy McElfresh  
Kathy McHenry  
Bill Haynor  
David Nugent

#### ABSENT

#### GUESTS

Richard Cavanaugh  
Patrick McNamara  
Tomer Gutman

#### STAFF

Chuck Duffy, GM  
Paula Melendrez

2. **Public Comment** – Tomer Gutman, representing Newport Pacific, Inc., reported on an issue concerning the permit issuance for the Palma De La Reina project in Whispering Palms. Newport Pacific pulled a sewer permit for the project in May of 2014, and they were placed on the tax roll at that time by the District to pay their yearly sewer service charge. Mr. Gutman stated that he does not believe that Newport Pacific should have to pay the sewer service charge until the project is physically connected to the district sewer system. The developer stated to the board that construction on the project will not commence until spring of 2016. Mr. Gutman will supply documents to the District General Manager supporting his position, and the matter may be agendized at a future date if necessary.

#### ACTION ITEMS:

#### 3. Minutes of the March 10, 2015 Regular Meeting.

**ACTION:** Director McHenry moved to approve the minutes as amended to reflect that Item #7 included discussion that this was a one-time accommodation for the neighboring properties. Director McElfresh seconded the motion. Motion carried 5-0.

#### 4. Minutes of the March 18, 2015 Special Meeting.

**ACTION:** Director McHenry moved to approve the minutes as submitted. Director McElfresh seconded the motion. Motion carried 5-0.

#### 5. Minutes of the March 24, 2015 Special Meeting.

Director McHenry asked that the minutes be amended to reflect the fact that her original motion on Item #3 was to hire Allen Landscape to do the planting project. She then changed her original motion in order to accommodate Director Haynor's concern that selecting Allen Landscape's bid would cost \$9,450 more than the low bidder, and would only gain a couple of weeks in the start date of the project. Her amended motion was to hire

Steve Smith Landscape for the project in order to gain unanimous consensus by the board, but Director Haynor was then opposed on grounds of planting during drought conditions.

**ACTION:** Director McHenry moved to approve the minutes as amended above. Director Wasserman seconded the motion.  
Motion carried 5-0.

**6. February 2015 Dudek Invoices for Payment.**

**ACTION:** Director McElfresh moved to approve the invoices as submitted. Director McHenry seconded the motion. Motion carried 5-0.

**7. Consideration of Governor Brown's Executive Order Declaring a State of Emergency Due to the Drought, and its Effect on the Landscape District.**

There was general consensus among the board for General Manager Chuck Duffy to contact landscape architect Brian Grove so he can get started on a plan for renovation of the turf median in Cancha de Golf.

**8. Consideration of Landscape Planting Plan Between Via De La Valle and Holes 3 and 4 North Morgan Run Golf Course.**

The Board discussed the proposed planting plan at length, in light of the drought restrictions imposed by Governor Brown and the State Water Resources Control Board. The Board discussed removing the groundcover element of the plan to save on water for the time being, and just plant the screening hedge sections.

**ACTION:** Director McElfresh moved to amend the planting plan to plant just the screening hedge sections, to spray and mulch the broader remaining crescent area, and add water line valves for future irrigation of the broader crescent area. Director McHenry seconded the motion. Motion carried 4-1, with Director Haynor opposed on grounds of drought conditions.

**ACTION:** Director McElfresh moved to direct staff to solicit a revised bid from Steve Smith Landscape based on the amended planting plan. Director McHenry seconded the motion. Motion carried 4-1, with Director Haynor opposed on grounds of drought conditions.

**ACTION:** Director McElfresh moved that both the board and staff begin planning new drought tolerant landscape designs for both the center medians and the entryway areas. Turf removal should be a top priority and we should investigate any rebates available to us for turf removal. This plan should include replacement of the palms if necessary. Director McHenry seconded the motion. Motion carried 4-1, with Director Haynor opposed due to the potential removal of the existing palm trees.

**9. Consideration of Replacement Fence for Eastern Boundary of the Whispering Palms Treatment Plant.**

**ACTION:** Director McHenry moved to have the District share half the cost of replacing the fence with the neighboring homeowner, in accordance with the attached bid. Director McElfresh seconded the motion. Motion carried 5-0.

**10. Monthly Flow Report – Noted and filed.**

**11. District Financial Reports.**

- a. Account Balances.
- b. Revenue and Expenditure Reports (Unaudited) – Noted and filed.
- c. WPCSD Check Register for February 2015 – Noted and filed.
- d. LAIF Update – Noted and filed.

**12. General Manager’s Report.**

- a. Sewer and landscape operations reports – Noted and filed.
- b. Update on reclaimed water.

**13. Upcoming Seminars/Conferences.**

**CONSIDERATION OF CORRESPONDENCE:**

An informational package containing copies of all pertinent correspondence to and from the District for the month of February will be given to each Board member along with the Agenda.

**Adjournment.**

There being no further business of the Board, the April 14, 2015 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:30 p.m. by Board President Wasserman.

**ATTEST:**

**APPROVED:**

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Chuck Duffy, General Manager

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Jack Wasserman, Board President

Approved: May 12, 2015