



## MINUTES

### BOARD OF DIRECTORS REGULAR MEETING

Tuesday, March 10, 2015 4:00 P.M.

Morgan Run Resort Clubhouse

5690 Cancha De Golf, Rancho Santa Fe, CA

**1. Call Meeting to Order and Roll Call.**

The Regular Meeting of the Board of Directors of the Whispering Palms Community Services District was called to order by Board President Wasserman at 4:05 p.m.

**PRESENT**

Bill Haynor  
Kathy McHenry  
Nancy McElfresh  
Jack Wasserman  
David Nugent

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, GM  
Paula Melendrez

- 2. Public Comment** – President Wasserman thanked Director McHenry for serving as the Board President this past year.

**ACTION ITEMS:**

**3. Minutes of the February 10, 2015 Regular Meeting.**

**ACTION:** Director Nugent moved to approve the minutes as amended to reflect that he abstained from approving the January meeting minutes. Director McHenry seconded the motion. Motion carried 5-0.

**4. January 2015 Dudek Invoices for Payment.**

**ACTION:** Director McElfresh moved to approve the invoices as submitted. Director Haynor seconded the motion. Motion carried 5-0.

**5. Consideration of Fiscal Year 2013-2014 Comprehensive Annual Financial Report and Draft Audit.**

**ACTION:** Director McHenry moved to approve the Annual Financial Report and Draft Audit as submitted. Director Haynor seconded the motion. Motion carried 5-0.

**6. Consideration of Proposals for Landscape Plantings Between Via De La Valle and Hole 4 North Morgan Run Golf Course.**

The board asked General Manager Chuck Duffy to get an estimate for landscaping of the median entry, the cost to remove the median palms, and the cost to plant new palms. The board would like further information from the contractors to ascertain if there will be on-site supervision, soil import, what is the time schedule for construction, what is the extent of clearing and grubbing of the site, and what are ongoing maintenance costs.

**ACTION:** Director McHenry moved to direct the General Manager to meet with the landscaping contractors to obtain additional details about the individual bids so that the board can make an informed decision on which contractor to select, and to invite landscape architect Brian Grove to a Special Meeting in the next 7-10 days to discuss the additional information gathered by the General Manager. Director McElfresh seconded the motion. Motion carried 5-0.

**7. Consideration of Paving Proposal at the Whispering Palms Treatment Plant for Relocation of Onsite Equipment Storage Units.**

Director McHenry stipulated that the board action on this item is a one-time accommodation for the neighboring properties.

**ACTION:** Director McElfresh moved to approve the proposal by Apache Asphalt for construction of a paving pad to relocate the onsite equipment storage units. Director McHenry seconded the motion. Motion carried 5-0.

**8. Monthly Flow Report – Noted and filed.**

**9. District Financial Reports.**

- a. Account Balances.
- b. Revenue and Expenditure Reports (Unaudited) – General Manager Chuck Duffy reported that he is investigating whether SDG&E will give the District the agricultural rate for power at the treatment plant. He also reported that Sullivan Solar is preparing a new proposal for the board to review.
- c. WPCSD Check Register for January 2015 – Noted and filed.
- d. LAIF Update – Noted and filed.

**10. General Manager's Report.**

- a. Sewer and landscape operations reports – General Manager Chuck Duffy reported on a letter received from the Regional Water Quality Control Board that the Treatment Plant exceeded TDS in March 2014. He reported that there is no treatment process at the plant to remove TDS from the effluent.
- b. Update on reclaimed water – The General Manager reported that the new owners of Rancho Paseana are still reviewing the agreement.

**11. Upcoming Seminars/Conferences.**

**CONSIDERATION OF CORRESPONDENCE:**

An informational package containing copies of all pertinent correspondence to and from the District for the month of January will be given to each Board member along with the Agenda.

**Adjournment.**

There being no further business of the Board, the March 10, 2015 Regular Meeting of the Whispering Palms Community Services District Board of Directors was adjourned at 5:07 p.m. by Board President Wasserman.

**ATTEST:**

**APPROVED:**

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Chuck Duffy, General Manager

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Jack Wasserman, Board President

Approved: April 14, 2015